

Ref. No.: -GRD-IMT/DO/2022/OCT/FSA/27

Date: 17/10/2022

## Notice

### **Subject: Late Entry Prohibited after 9:25 AM**

It has been observed that some students have habit to come late at college, their this kind of casual approach hampers the studies and must be avoided strictly.

Therefore all students are hereby informed that they must **mark their Attendance at Bio-metric machine by 9:20 AM** and surely report inside their classrooms by 9:25 AM so that classes may be started effectively from 9:30 AM by the Teachers.

**College gate will be closed at sharp 9:25 AM from 18.10.2022 and late comers may not be allowed as well as SMS will be sent to the parents by ERP regarding late reporting habit of their wards.**

All HODs personally inform to their students and kindly ensure the strict compliance of timing in their department for all students.



**Dr. Pankaj Chaudhary**  
**Campus Director**

- CC) 1) P.S. to Hon'ble Chairman for information please  
2) Vice Chairman  
3) Director-Pharmacy  
4) Dean Management  
5) Dean Agriculture  
6) All HODs for Strict compliance.