



Ref. No.:-GRD-IMT/P&CA/2022/TP-65

Date: 04/03/2022

NOTICE
CAMPUS PLACEMENT
MBA (HR & FINAMNACE- FEMALE CANDIDATES ONLY)
BATCH-(2018/2019/2020/2021/2022)

1. Name of Company: SixPhrase-MySlate

About Company- SixPhrase-MySlate is South India's Largest Employability Training, Skill Development & Career Enhancement Enterprise that focuses on Undergraduate, Post Graduate and school children. Having associated with 400+ top line education institutions with 300+ well trained teaching faculties, Six Phrase is instrumental in providing jumpstart to more than Ten Lakhs students' career and is a trusted training partner in employability training.

With more than 11 years of legacy in revolutionizing the employability training for college students, Six Phrase has embarked MySlate Junior an initiative to enlighten & empower the school children.

We are now hiring the right candidates who are not just smart but also passionate about doing their work and creating an impact in the field of education. Candidates who wish to revolutionize the field of education will be the right fit for the below mentioned job roles.

Job Position: - HR & Finance Manager (Female Candidates Only)

Year of Passing: - 2018/2019/2020/2021/2022

Qualification – MBA

Skill Set:

- sourcing all the profiles required by time to time
- sourcing from various channels.
- First level selection and interview scheduling according to reporting manager availability and requirement
- understand the requirement and drafting the complete JD
- Defining KRA and KPI for all the employees
- On boarding and exit interviews
- Payroll process
- HR Compliances
- Grievance handling
- Employee engagement

- Managing company accounts

Salary Details:

Salary During Internship (up to 6 months) – Rs.15,000 per month.

After Internship - Rs.2, 40,000/- to Rs.4, 50,000/- per annum CTC (based on performance)

Work Location - Coimbatore

WEBSITE: - <https://tinyurl.com/tu2dj4f2>

Interested Candidates share their CVs on placement@grdedu.in before date- 07/03/2022 till 11.30 AM.
For any clarifications feel free to reach out to us, we will be more than happy to assist you.



Mr. K K Rana
Dean - Placements & Corporate Affairs