

Ref. No.: -GRD-IMT/DO/2024/MARCH/COM/42

Date: 16/03/2024

## Notice

### **Subject: Committee for Quality Assurance & Up gradation Initiatives at Hostels**

This is to inform to all Faculty, Staff and Students that below mentioned Committee has been formed for quality assurance in Mess and Hostel Services to the students.

#### **(A) Mess Menu Compliance & Food Quality**

S.N	Name	Role
1	Mr. Manish Khata (8826738946)	Overall Committee Head
2	Mr. Nagendra Singh (9456125196)	Head--Tagore Hostel Food
3	Mr. Sunil Tiwari (7251878483)	Member-Tagore Hostel
4	Mr. Harshit Chauhan (9758069917)	Member-Tagore Hostel
6	Ms. Ankita Rawat (8126148901)	Head-Kalpana Hostel Food
5	Ms Bhumika Joshi (7900974767)	Member-Kalpana Hostel
7	Ms. Rachel Frank (7355911768)	Member-Kalpana Hostel
8	Ms. Amisha Suyal(8171259386)	Member-Kalpana Hostel

#### **(B) Tagore Hostel Maintenance, WiFi, Housekeeping & Laundry Services Quality**

S.N	Name	Role
1	Mr. Amit Rathi (8800328991)	Committee Head
2	Mr. Sushil Singhal (09690274979)	Member
3	Mr. Anurag Jain (06395768902)	Member
4	Mr. Mayank Chauhan (8979239953)	Member
5	Mr. Harshit Chauhan (9758069917)	Member

#### **(C) Kalpana Hostel Maintenance, WiFi, Housekeeping & Laundry Services Quality**

S.N	Name	Role
1	Dr. Anjali Singh (6391184153)	Committee Head
2	Ms. Pankhuri Bhatia (7906559534)	Member
3	Ms. Rahil Praveen (9258282848)	Member
4	Ms. Manisha Gusain (7088962216)	Member
5	Ms. Neha Mingwal (9012649322)	Member

Above Committee will work under the guidance of **Dean Student Welfare** and **Registrar** and gradually do their best efforts to implement best practices at hostels and mess.

They will also have their weekly meetings with **Hostel student's representatives** and mail minutes of meeting to the undersigned on every Saturday.

Above committees is competent enough to recommend appropriate actions in case of non-compliance of set benchmarks in WiFi Services, Housekeeping, Laundry as well as to decide Outing and Leave Mechanism, Food Quality, Any other dissatisfaction among the students due to any reason.

Committee will also ensure proper discipline in the hostels

They will also keep strong watch on ongoing academic performance and attendance of hostellers as well as their employability enhancements. It has to be ensured that all Hostellers must perform best in their examinations as well as during the campus placement drives; committee is empowered to take appropriate measures as well as to suggest more and more facilities for the hostellers.

Any student or staff may contact to above committee for any grievance or suggestions related to the Hostels and Mess.



**Dr. Pankaj Chaudhary**  
**Director General**

CC) 1) P.S. to Hon'ble Chairman for Information please.

- 2) Vice Chairman for information please.
- 3) All Directors/Deans/HODs.
- 4) Registrar
- 5) Estate Manager